

BROTHERHOOD MEETING

23 Feb. 1965

The meeting was called to order by President John Kucharski at 7:05 p.m.

The minutes of the last general meeting and this week's Executive Committee minutes were read and accepted.

The Treasurer's report was read by Glenn More:

| | | | | | |
|--------|----------|-----------|--------|-----------|----------|
| 315 | I.C.B. | \$-264.88 | 315 BK | I.C.B. | \$232.67 |
| | Repts. | | | Repts. | 280.30 |
| | Disb. | 9.34 | | Disb. | 66.20 |
| | F.C.B. | \$-274.22 | | F.C.B. | \$46.77 |
| | Outs. | 52.60 | | | |
| | Work. B. | \$-326.82 | 315 G | I.C.B. | \$ 30.00 |
| 315 CA | | | | Repts. | 5.00 |
| | I.C.B. | \$ 82.60 | | F.C.B. | \$ 35.00 |
| | Disb. | 7.50 | | | |
| | F.C.B. | \$ 75.10 | 315 E | | |
| | | | | stands at | \$300.00 |

The Service report was given by Steve Pretanik who led the discussion of the problem with the Campus Chest drive and the project it entails. Also the Small Schools Basketball Tourney is coming up and assistance is still needed by John Goodrich and Ted Pease.

Ed Skea gave the Membership report. Ed mentioned the Membership Committee meeting 16 Feb. 65 at which two Brothers and Ed showed up. Our Membership Vice-President is quite disgusted with the turn out at this meeting. The number of possible pledges was raised to 14. The classification form and the directory will be out in two weeks.

Roger Crouse gave his Administration report. Roger spoke of the G.S.S. party planned for 06 Mar. 65. A.F.O. is planning one for 20 Mar. 65. The Spring Banquet will be on the 08 May 65.

Prescott Farris talked of the need for about 15 Brothers to aid in the Cerebral Palsey drive coming up on 20 or 21 Mar. 65.

Marty spoke of the dinner Friday 26 Feb. 65 for Alumni, Advisors, and the Executive Committee. Harry Gibley gave his report on the progress of the dance coming up in March.

The pledge initiation will be held Friday 26 Mar. 65. in the Memorial Room of Memorial Hall.

Executive Committee meeting 28 Feb. 65 in Chapter room at 1:30p.m.

General meeting 29 Feb. 65. in Memorial Hall at 7:00 p.m.

Membership Committee meeting 24 Feb. 65 in chapter room at 6:30p.m.

HONORARY MEMBERS

Move: that all Book-Exchange textbooks left over two semesters or more be left on display for one week for the Brothers of A.P.O. and the Sisters of G.S.S. to choose the volumes they wish; then after that time that all those books remaining be donated to some responsible organization. TABLED TO BOOK-EXCHANGE COMMITTEE

At this time, the Brotherhood offered names to be placed on the nomination sheet which is to be submitted to KKKK Philadelphia, those names are: Juniors; Roger Grouse, John Kucharski, Benny Myshraill, Steve Protanik, and Prescott Farris. Seniors; Marty Rosenberg, Jack Keoyoomjian, Dick Strecker, John Francisco and Arnie Daniels. Alumni, Faculty, and Administration; Mr. Alden P. Tuttle, Mr. Paul Nowill, Mr. Larry Poppie, and Mr. Armand DeFrenier.

MST : to add to Article Nine of the Chapter Constitution a new section six which reads as follows: In the event of the dissolution of the Chapter, a written report of any money or property on hand shall be filed by the Chapter with the University and a copy with the National Executive Director of Alpha Phi Omega. Such money or property shall be held until the reactivation of the Chapter. (R. Grouse)

MSP : that the Brotherhood go into a By-Laws Committee of the Whole. (Roger Grouse)

MSP : that the By-Laws Committee of the Whole rise and Report.

MSP : to accept the report of the By-Laws Committee of the Whole which reads: ARTICLE III
Duties of Officers

Section 1. PRESIDENT. The President shall give supervision to the chapter and its officers, and see that its constitutional duties and obligations, National and KKKK, Local, are fulfilled. He shall preside at all meetings of the chapter and the Executive Committee, shall serve as a member of the Advisory Committee, and shall be an ex-officio member of all committees. He shall coordinate the functions of all chapter officers and committees. He shall follow the authorized procedure in appointing the regular committee chairmen and follow through in seeing that the committee personnel is properly selected. He shall appoint any special committees necessary for expediency in carrying out the program of the chapter. He shall perform such other duties as his office may require.

Section 2. FIRST VICE-PRESIDENT. The First Vice-President shall serve as Chairman of the Service Committee. He shall perform all presidential functions in the absence of the President and shall carry out such other assignments as the President may prescribe.

Section 3. SECOND VICE-PRESIDENT. The Second Vice-President shall serve as Chairman of the Membership Committee. He shall perform all presidential functions in the absence of the President and First Vice-President, and shall carry out such other assignments as the President may prescribe.

Section 4. THIRD VICE-PRESIDENT. The Third Vice-President shall be in charge of the Administrative Officers of the chapter as well as the Fellowship, Banquet and Program Chairmen. He shall perform all presidential functions in the absence of the President and the First and Second Vice-Presidents, and shall carry out such other assignments as the President may prescribe.

Section 5. RECORDING SECRETARY. The Recording Secretary shall keep an accurate written record of the proceedings of all chapter meetings, and of the meetings of the Executive Committee. He shall secure the minutes of the meetings of the regular and special committees of the chapter and enter them in the minutes book. He shall perform all other duties pertaining to the office of Secretary as prescribed by the chapter. He shall train his successor and turn over all records in an up-to-date condition.

Section 6. CORRESPONDING SECRETARY. The Corresponding Secretary shall issue all chapter notices and invitations, carry on all necessary correspondence with the National Office, and direct letters of appreciation to persons and organizations who have cooperated in the chapter service program. He shall also cooperate with the Alumni Secretary in sending the chapter newsletter to all alumni. He shall be the liaison between the local chapter and the campus newspaper, and perform such other duties as his office may require. He shall train his successor and turn over all records in an up-to-date condition.

Section 7. TREASURER. The Treasurer shall receive all money of the chapter and keep an accurate record thereof. He shall make all payments of chapter accounts, upon proper authorization. He shall diligently collect all membership fees and dues, pledge and initiation fees, and all assessments. He shall keep an accurate written record of the payments made by each individual member of the chapter, either for the National Fraternity or for the chapter, and give a written receipt for all such funds. He shall transmit promptly the funds due the National Fraternity, either for pledge fees, national membership fees, life membership fees, and supplies, and to keep on file all receipts for such payments. He shall deposit the funds of the Fraternity, both local and national funds, with the Business Officer of the University. He shall prepare an annual return on Form 990A and file it

with the U. S. Director of Internal Revenue in the district in which the chapter is located. He shall have the financial books of the chapter properly audited at the close of his term as Treasurer before turning over the duties of his office to a newly elected Treasurer. He shall make reports on the condition of the chapter treasury to chapter meetings and to meetings of the Executive Committee. He shall perform all other such duties as required by his office.

Section 8. ALUMNI SECRETARY. The Alumni Secretary shall keep an accurate record of the present addresses and occupations of all Alumni Members of the chapter. He shall enlist the support of the Alumni Members in the matters of program and membership of the chapter. He shall work in ~~xxx~~ cooperation with the other chapter officers in arranging for at least one major event each year in which the alumni will be especially invited and will have an honored position on the program. He shall plan ways of rendering service, courtesies, and recognition to alumni members returning to the ~~xxx~~ campus for special college functions. He shall endeavor to inform all alumni about chapter activities by means of a regular newsletter.

Section 9. HISTORIAN. The Historian shall write a detailed and accurate history of the chapter covering the period of his office. He shall maintain a scrapbook containing photographs and newspaper clippings pertaining to the activities of the chapter during his term of office, and he shall be in charge of the two chapter bulletin boards. He shall be responsible for the promotion and preservation of all chapter traditions.

Section 10. SERGEANT-AT-ARMS. The Sergeant-at-Arms shall guard the portal and perform such disciplinary and parliamentary procedures as are deemed necessary by the President. He shall distribute ballot sheets on all occasions when voting is done in writing, then upon instructions of the presiding officer assemble the ballots and have charge of the counting. He shall be responsible for taking care of chapter equipment, such as initiation materials, flag, banner, gavel, and other chapter properties. He shall keep an accurate written record of the attendance of each member at all chapter meetings, and inform the Executive Committee whenever any member becomes delinquent or inactive. He shall keep in a permanent file the duplicate of each membership application, beginning with the charter members and including all subsequent members.

Section 11. PLEDGEMASTER. The Pledgemaster shall give all pledges opportunity to learn the fundamentals of Alpha Phi Omega and become imbued with the spirit of this Fraternity before their initiation into active membership. He shall secure the necessary membership applications from all new pledges and all new members and forward them to the National Executive Director.

Section 12. CHAIRMAN OF ADVISORY COMMITTEES. The Chairman shall call and preside at meetings of the Advisory Committee at least three times a year for the purpose of discussing and making suggestions for the chapter program, and administration. He shall make periodic reports in writing to the National Fraternity as outlined in the requirements of the National Constitution and By-Laws. He shall call and preside at special chapter meetings at any time upon the written request of one-third of the active members when it is not possible to secure through the regular procedure as prescribed in the National Constitution and By-Laws, and in the Constitution and By-Laws of this chapter. (See Article I National By-Laws, and Article V Chapter By-Laws.) He shall serve as presiding officer at any trials of misconduct of chapter members. He shall assign each advisor to active duty on one of the chapter committees. He shall attend meetings regularly and serve as advisor and counselor at all times to the chapter, its members, and its officers. He shall give leadership to getting the program and administration of the chapter under way at the beginning of each school year.

Section 13. FACULTY ADVISORS. The Faculty Advisors shall encourage the development of high fraternal and scholastic standards. They shall assist the chapter in planning and carrying out projects. They shall attend chapter meetings as regularly as possible. They shall serve as members of the Advisory Committee. They shall serve as personal advisors and counselors on chapter matters at all times. They shall serve as special advisors to the respective chapter committees as assigned by the Chairman of the Advisory Committee. With the chairman they shall give leadership to getting the chapter program under way at the beginning of the school year.

Section 14. SCOUTING ADVISORS. The Scouting Advisors shall give counsel and advice to the chapter regarding its Scouting relationships. They shall encourage high fraternal and Scouting standards. They shall attend chapter meetings as regularly as possible. They shall serve as members of the Advisory Committee. They shall give assistance to the chapter in planning and carrying out projects which are in the interest of the Scout Movement and the community at large. Working with the Faculty Advisors they shall give leadership to getting the chapter program under way at the beginning of the school year.

SP : that the By-Laws be tabled for consideration at a later date.

(Denny Myshrahl)

The meeting was adjourned at 6:20 p.m. by the President.

Respectfully submitted,

Denny Myshrahl

Denny Myshrahl

Executive Secretary